



KIRBY BELLARS PARISH COUNCIL

22 Rockingham Road, Mountsorrel, Leics LE12 7UJ
Tel: 0116 4311943

Minutes of Meeting held on 7th March 2019 at 7.30pm, at the Village Hall

Present: Cllr Smith (Chair) (AS), Cllr Ingham (CI), Cllr Batten (AB), Cllr Simkin (CS)

In Attendance: Victoria Webster (VW) – Clerk

Absent: Cllr Howe (AH)

	Agenda Items	Action By
1.	Apologies Joe Orson – County Councillor	
2.	Dispensations Cllr Batten declared an interest in Planning Applications and took no part in the discussion of planning applications. Cllr Smith to check that Cllr Howe has signed and sent his Dispensation form.	AS
3.	Minutes of the Previous Meeting The minutes of the meeting of the 6 th December 2018 were accepted as true and correct and signed by the chair.	
4.	Matters Arising <ul style="list-style-type: none"> • VW to send a reply to Mr Worley thanking him for his response. Done. • VW to register with ICO. Unable to proceed with this due to the payment process required by ICO. • VW to seek further information and guidance from MBC on reviewing applications. Done. • VW to look into the Parish Council having a prepaid money card. This has been looked into but at present we are unable to proceed with this as we do not have online banking facilities and this is a requirement to hold a prepaid card. 	
5.	Public Participation Two local residents attended to discuss planning applications.	
6.	Planning Applications <ul style="list-style-type: none"> ▪ 17/01584/FUL for 2 dwellings, Main Street. This is being appealed and the Parish Council supports the appeal. The appeal has been dismissed. 	

	<ul style="list-style-type: none"> ▪ 18/01476/GDOAGR Kirby Gate Farm. Agricultural building to store hay and straw bales. Storage of forage and bedding on site. Not approved following appeal. ▪ 19/00070/GDOAGR Ash Tree Farm. Prior approval for a proposed agricultural building. Approved. ▪ 19/00096/FUL 33 Main Street. Proposed 2-bedroom single storey dwelling. No decision has been reached yet. ▪ 19/00133/GDOAGR Thorpe Satchille Road. Proposed new agricultural building. No decision has been reached yet. 	
7.	<p>Processing of Planning Applications</p> <p>CLlr Batten proposed a structure the Clerk and Councillors should follow when processing and considering planning applications. All agreed the structure was clear and agreed to follow it.</p>	
8.	<p>Data Protection Regulations – further review/update</p> <p>No updates have been received.</p>	
9.	<p>Melton Southern Relief Road and A607 Traffic</p> <p>The proposed relief road was discussed and the unlikely hood of it reducing traffic through the village on the A607. Councillors proposed to write to Highways outlining their concerns.</p>	
10.	<p>Internal Auditor – appoint a new auditor</p> <p>Councillors reviewed the quote received from Auditing Solutions Ltd and all agreed to appoint Auditing Solutions Ltd as the new internal auditor for Kirby Bellars Parish Council.</p>	
11.	<p>Standing Orders and Financial Regulations – updated documents for approval</p> <p>To be carried forward to the next meeting.</p>	
12.	<p>Election – update and reminders</p> <p>Councillors were reminded about the forthcoming elections and the requirement to complete a Nomination Paper should they wish to stand again. These were due to be delivered to the Clerk on the 13th March. Promotional posters will be displayed throughout the village advertising the elections, on the notice board and also on the Parish Council website.</p>	
13.	<p>Overgrown Bushes on A607</p> <p>The bushes have now been cut and the issue is resolved.</p>	
14.	<p>Church Funding</p> <p>The Parish Council have been advised of a potential issue with continuing to provide the village church (St Peters) with a yearly donation towards the grounds maintenance. Further clarification is to be sought from LRALC and discussed further.</p>	
15.	<p>Funding Requests</p> <p>St Peters church has requested financial support with the costs of grounds maintenance. As per the above item this has neither been approved or declined and a decision will be made once further information has been received.</p>	
16.	<p>Accounts</p> <ul style="list-style-type: none"> ▪ The Clerk presented the following accounts for payment: 	

	Chq No. Payee	Amount	
	000375 William Hercock Ltd	£71.28	
	000376 LRALC	£10.00	
	000377 Kirby Bellars Village Hall	£20.00	
	000378 V. Webster	£797.60	
	It was agreed the accounts were correct and the cheques were signed.		
17.	Correspondence		
	<ul style="list-style-type: none"> ▪ Letter received from Burnt Oak Developments Offering grounds maintenance services. The Parish Council already have a service provider for this in place and are not currently looking to change. ▪ Email received from Keep Britain Tidy asking if the Parish Council would like to take part in the Great British Spring Clean. It was decided not to participate this year. ▪ Letter received from Melton Borough Council inviting the Clerk to participate in an elections briefing meeting. The Clerk is unable to attend but has contacted MBC directly. ▪ Email received from Network Rail advising the Parish Council about a newly installed supplementary warning device at the Asfordby Sewerage Footpath level crossing. ▪ Email received from 2commune who supply the Parish Council email domain and website asking if we would like to upgrade the website to a 'modern' style template. It was decided to remain with the current template. 		
18.	Any Other Business		
	<ul style="list-style-type: none"> ▪ Cllr Smith has received a hard copy of the Melton Plan if anyone would like to view this. ▪ The Parish Council have been approached by the village church asking if we could support them in promoting the church. The Parish council will review each event promoted and driven by the church and how it is able to support the event, however it is unable to provide direction as to what the church or villagers should do in relation to church activities. 		
19.	Date of Next Meeting		
	9 th May 2019, 7.30pm		

Signed: _____

Date: _____