

Kirby Bellars Parish Council

Minutes of the Meeting held on 14 September 2017 at 7.30pm, at the Village Hall.

Present Cllr Smith (Chair), Cllrs. Howe & Ingham.

In attendance; Cllr Hutchinson , 44 members of the public

- 1 Apologies -. Cllrs Batten, Woolin, Orson
- 2 Dispensations & Register of Interests.
None.
- 3 Minutes of the previous meeting
 - a The minutes of the meeting of the 6 July were approved.
- 4 Matters arising from the minutes
 - a It has been confirmed that St Peters Church is already on the Historic England buildings at risk register.
 - b A copy of the Archaeological Report produced for STWA has been received and forwarded to all councillors.
- 5 Public Participation
 - a A local resident attended with her planning representative to explain the intention to seek planning permission for two residential dwellings on land towards the bottom of Main Street. This land currently has permission for three bungalow style holiday lets. Several residents who live near the proposed development expressed a preference for residential development rather than holiday lets but also noted that the properties should be set back sufficiently so that they do not overlook properties on the opposite side of Main Street and to allow sufficient room for vehicles entering and leaving the proposed development.
- 6 Planning Applications
 - a PA 17/00579/FUL Windmill Farm, Thorpe Satchville Rd, KB has been approved.

- 7 STWA & Sewer Smells - Update
- a STWA have completed the laying of the new sewer to the east of KB and it has been operational since 22 August 2017. A small amount of reinstatement works is yet to be complete (reseeding etc). To date there have been no further reports of smells. STWA intend to use CCTV to review the state of the existing sewer in Main Street in the near future. The Clerk has send an email of thanks to Andy Wilson and his team. SB
- 8 Pig Farm - Update.
- a Victoria Clarke, Sasha (MBC Legal Representative) and the Borough Council's barrister (Mr Tim Leader QC) gave an update. The matter went to court on 7 September and the two sides are currently trying to reach mutual agreement on a way forward. The barrister explained that he had sought advice on extraction systems which would substantially reduce or eliminate the smell, but that there is no viable, practical (cost effective) technical solution through this route.
- 9 Funding Requests
- a None received.
- 10 Employment Contract for the Clerk -update & Appraisal scheme
- a The parish council has sought advice on sick pay requirements from the LRALC. It was agreed to use the sick pay terms and conditions as set out in the NALC pro-forma Employment Contract. Cllr Ingham to finalise this for review by the Clerk and adoption at the next Parish Council meeting. CI/SB
- b Cllr Ingham will draft a form to be used for Annual Appraisal, the clerk will review this and it will be presented at the next parish council meeting for review. SB/CI
- 11 Health & Safety Policy - review & adoption

- a The Clerk presented a draft Health & Safety Policy. This was reviewed by the councillors and it was agreed to accept the policy. The clerk to display on the website. SB

12 Accounts

- a The Clerk presented the following accounts for payment;

Cheque No.	Payee	Amount
333	Biffa Waste - to support grant,vill hall	£ 1284.29
334	KB Drop-In Club - annual contribution	£ 340.00
335	D Overfield - mowing & seat mtce	£ 146.00
336	Ladywell Accy Services -Payroll fee	£ 35.00
337	Kirby Bellars Vill Hall - rent for PC meets	£ 40.00
338	Imaging & Design - flyers & poster(speeding)	£ 65.00
339	S Booth - Clks sal & exps Aug & sep	£ 502.17

It was agreed the accounts were correct and the cheques were signed. SB

- b The annual return has been signed off by the external auditors. The clerk to display the appropriate form. SB

13 Correspondence

- a Letter of thanks received from the Church council for the contribution of £500 towards the tree works in the church yard.
- b The representative of the Wreake Valley group is to be invited to the next meeting. This is seeking volunteers to help support and maintain the Wreake Valley Way. SB
- c Email from LCC regarding series of meetings looking at the future for Leics and the role of local parishes.
- d Notice from Melton BC regarding the Melton Distributor Road proposals. The consultation period on this is due to end on 15 October 2017. Proposed start date for building is currently Spring 2020.
- e Legal briefing note from NALC regarding changes to the Data Protection Act and the processing of personal data. It was agreed Cllr Ingham will look at this legislation and

report back to the meeting on the implications for the Parish Council. CI

- f An email has been received outlining the Countryside Alliance Awards for 2017. These awards are made to local rural businesses in five classes.
- g The Parish Council Liaison meeting is scheduled for Monday 16 October at 7pm in the Council Chambers, at Melton BC.
- h LRALC are looking for expressions of interest in an Internal Audit Service they are looking to set up. This is considered necessary for smaller parish councils as the current external audit will no longer apply after from 2018/19. SB

14 Any Other Business

- a The disk that former councillor Norman Burgess created has been reviewed by the Clerk. It contains a transcript of all Parish Council meetings from 1894 to 1949 along with some photographs of pages of the minute books themselves. The Clerk has saved the transcripts of the minutes to the parish council's computer and will add them to the Parish Council's website so that they can be viewed by all. Cllr Howe request the disk so that the information could also be saved to his computer.
- b There has been an issue with speeding in the village. Three local cats have been killed over the last few weeks. The parish council has produced some flyers for distribution to households reminding them to reduce their speed and take care and some large posters which it is intended to display in the forthcoming weeks.
- c Agenda items for the next meeting; communication methods, speeding, budget for 2018/19 and precept.

15 Date and time of Next Meeting

- a The next meeting of the Kirby Bellars Parish Council will be on Thursday 30 November and will commence at 7.30pm.

Signed
Date

Chairman of Kirby Bellars Parish Council
November 2017