

## Kirby Bellars Parish Council

Minutes of the Meeting held on 30 November 2017 at 7.30pm, at the Village Hall.

Present Cllr Smith (Chair), Cllrs. Batten & Ingham.

In attendance; Paul Dadford

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- 1 Apologies -. Cllrs Woolin, Hutchinson
- 2 Dispensations & Register of Interests.
  - a Cllr Smith declared an interest in the Village Hall (item 10b).
- 3 Minutes of the previous meeting
  - a The minutes of the meeting of the 14 September were approved.
- 4 Matters arising from the minutes
  - a Kirby Bellars PC submitted comments on the proposed Melton Distributor Road with regard to the proposed signage to ensure that traffic does use the distributor road rather than continuing to pass through the centre of Melton.
  - b Cllr Ingham has reviewed the information on the new Data Protection Act. It was agreed to await further guidance from LRALC and to include this as an agenda item for the next meeting. SB
  - c Cllr Howe still has the disk containing transcripts of old PC minute books.
  - d The old PC minute books themselves will now be passed to Alan Fox to take to the Wigston Records Office. AB
- 5 Public Participation
  - a None
- 6 Planning Applications
  - a PA 17/01130/FUL 2 Hunters Rise, KB.  
Single storey side extension.

- The parish council has no objection to this application.
- b PA 17/01312/FUL Land at Cottage Farm, Main Road, KB. Demolition of agricultural buildings and erection of 3 dwelling.

While the PC would not normally support development in open countryside it in a village that carries the unsustainable label, the PC is mindful of the feeling & distress that has been caused to residents in the village by the operation of the pig farm and is therefore keen to see a resolution to the odour problems. The PC requested that conditions be placed upon future development of the site - ie. No further smell or noise nuisance operations to be carried out on the land and that the existing sheds are removed as soon as practically possible. And that development on the site is limited to 3 houses only.

Cllr Batten attended the Borough Planning meeting earlier this evening and reported that the application had been approved albeit with restrictions on the future use of the land.

## 7 Wreake Valley Way Presentation

- a Paul Dadford gave a short presentation on the work of the group and their plans. The group has been in existence for over 20 years and has produced a series of booklets outlining the walks along the Wreake Valley. Paul is seeking volunteers to help monitor the 'way' along the Kirby Bellars section and assist in supporting keeping the way open. Local history information was also requested to assist in updating the 'walks leaflets' to incorporate historical information. If anyone wishes to assist in any way, please contact Paul on 07870 238688 or through the society's website [www.meltonwaterways.org.uk](http://www.meltonwaterways.org.uk).

## 8 STWA & Sewer Smells - Update

- a There have not been any reports of smells in the village related to the sewers since the new sewer was brought into use at the end of August 2017. However, there have been

smells near to the River Wreake. Cllr Batten has reported this to STWA and STWA are monitoring the situation.

9 Pig Farm - Update.

- a The Chair had received an update from Sasha (MBC Legal Representative) indicating that if the Planning application for 3 houses is approved a condition will be that pig farming must cease on the site (see 6b above for report by Cllr Batten).
- b A request for the balance of agreed (item 18a 11 May 2017) funding received from the Village Hall Committee. The Committee have supplied copies of invoices confirming that the works have been completed. It was agreed to pay the balance of monies due. Cllr Smith declared an interest in this item.

10 Funding Requests

- a A request for £50 has been received from St Peter's Church. This is to help improve the circulation of the local magazine 'Up the Wreake'. Cllrs agreed to make this donation.

SB

11 Employment Contract for the Clerk -update & Appraisal scheme

- a A standard contract based on the Nalc proforma has now been given to the clerk. The clerk has accepted and signed the contract. The Chair to be given a copy of the signed contract. AS/SB
- b Cllr Ingham presented a draft Annual Appraisal form. The clerk and cllrs reviewed this and it was agreed to accept this form. The Chair and clerk to commence using the form for an end of year review in May. SB/AS

12 Speeding in the village - Vehicle Activated Sign (VAS)

- a The Clerk presented information on the costs and practicalities of installing a VAS. The County Council Highways will have to agree to the proposal and issue a licence. It was noted that the existing flashing sign (in the Melton direction) was not working. Following discussion, it

was agreed to contact LCC Highways to request repair of the current sign and an upgrade to a sign which shows actual speed. If LCC are not able to assist in upgrading, then the PC would seek approval from Highways to erect their own 'flashing speed sign'. It was agreed to include a sum of £2500 in next year's budget for the purchase of a VAS.

SB

13 Parish Council Communication Methods

- a The Clerk has a dedicated email address for all matters related to the PC. All cllrs are requested to use this - [clerk@kirbybellarspc.org.uk](mailto:clerk@kirbybellarspc.org.uk)
- b If responding to a specific matter has been delegated to the clerk or to a particular cllr or to the clerk and chair then the matter should be left with them to deal with.
- c It was noted that Cllr Howe has previously offered to make use of a facebook page for village info but it is not known whether there has been any progress on this. AH
- d Matters of importance to the PC and the village can be placed on the home page of the PC website, by the clerk, to facilitate informing residents.
- e The clerk requested that any councillor unable to attend a PC meeting inform the clerk and the chair at the earliest opportunity. As the PC only has five councillors and a minimum of three are needed for the meeting to be quorate and to therefore take place. ALL

14 Accounts

- a The Clerk presented the following accounts for payment;

Cheque No.	Payee	Amount
340	LRALC - Planning course fees	£ 80.00
341	D Overfield - mowing	£ 70.00
342	Kirby Bellars Vill Hall-grant heating&kitchen	£4715.71
343	Kirby Bellars Vill Hall - rent for PC meeting	£ 20.00
344	St Peters Church- wreake magazine	£ 50.00
345	S Booth - Clks sal & exps OctNovDec	£ 742.60

It was agreed the accounts were correct and the cheques were signed. The clerk reported that the second half year precept of £4393 had been received (this also includes a small element of transitional grant), together with a vat refund of £598.50 and transparency grant of £539.99.

- b The clerk presented a statement of expenditure to the half year together with a projection to the end of this financial year. This indicates that the PC will spend about £12,600 in 2017/18 but income received is only about £9,400 as such reserves held will fall by about £3200 and it is anticipated that the balance held by the PC at the year end will be about £6200.

15 Precept for 2018/19

- a The clerk presented a draft budget for 2018/19. It was agreed that as the village hall does not have any projects planned for 2018/19, £2500 of the proposed monies allocated to the village hall (£3500) would be set aside for a VAS sign. This to be added to the Village Amenities budget line leaving a budget of £1000 against Village Hall. It was agreed to add £100 for technical support to the Computer & Website budget and to add £20 to the donation made to the Kirby Drop-In Club to increase this amount to £360 for 2018/19. This produced an estimated expenditure of £10,850. It was agreed to precept £9,000 for 2018/19 this being an increase of 2.8% on the 2017/18 precept. The balance of funding (£1850) to be taken from reserves. The Precept form was signed. SB

16 Correspondence

- a Notice received from Pensions Auto enrolment. This indicates that the PC have no employees requiring to be enrolled in the Pension Scheme at the present time.
- b Letter from the Dept for digital, culture media & sport indicating that PC's will be required to have a recognised Data Protection Officer but indicating that this could be someone external to the PC. It is noted that LRALC may

offer a service in the future but that preparations need to be made as the Act becomes law in May 18. (See 4b above)

- c Email from LRALC requesting nominations for invite to a Royal Garden Party.
- d Notice from LCC regarding consultation on Proposed Changes to the Minerals and Waste Local Plan.
- e The next Parish Council Liaison meeting is scheduled for Monday 30 April 2018 at 7pm in the Council Chambers, at Melton BC.
- f Letter from Citizens Advice Leics requesting for donation.
- g LRALC have sent one copy of a small publication entitled "The Good Councillor's Guide to Finance and Transparency". This copy to be circulated among councillors. SB
- h Notice of Holocaust Memorial Day 2018 received.

17 Any Other Business

- a The clerk requested that the date of the May 2018 meeting be moved to 31 May. This was accepted.

18 Date and time of Next Meeting

- a The next meeting of the Kirby Bellars Parish Council will be on Thursday 1 March and will commence at 7.30pm.

Signed  
Date

Chairman of Kirby Bellars Parish Council  
March 2018